

Newport Public Library Board and Foundation
Joint Meeting Notes, January 8, 2014

Present: Debora Chandler, Patti Littlehales, Sue Fowler, Ted Smith, Frances Clause, Evonne Mochon Collura, Autumn Belloni, Richard Kilbride, Carol Ruggeri, and Rebecca Cohen (recorder). Excused: Michele Longo Eder and Sharon Beardsley.

Littlehales moved that the minutes from November 6, 2013 meeting be approved as read, 2nd by Belloni, unanimously approved.

Librarian's Report attached.

Financial Report, attached.

Kilbride noted that a revenue source for bilingual storytime is needed due to the end of the Rumsey's support for this program. He suggests approaching Oregon Coast Bank and/or Columbia Bank for funding. He reported that general donations are down slightly from the previous year. He also has not heard from the City of Newport \$20,000 community grant for paying consultants. Smith will inquire about the status of the request.

Chandler asked about lack of contributions to collection development in current year. Smith explained that the 2011-12 Foundation contribution was a one-time event to back fill a cut in the Library's collection budget. Kilbride did point out that there are other line items where the Foundation does support collection development, i.e. Large Print and audiobook acquisitions.

Belloni moved that the Financial Report be accepted as presented, Clause 2nd the motion, unanimously approved.

Newport Reads, schedule attached

Littlehales reported that Committee has selected Bob Welch's "Cascade Summer, my adventure on Oregon's Pacific Crest Trail" as the 2014 book for the annual project. Some changes have already been made to the schedule. She reports that Keirans of the Library staff is preparing a bibliography of related titles available from Newport Public Library (NPL). She spoke very highly of the efforts made by this year's committee members.

Lincoln County Foundation

At the November 6, 2013 meeting, Lincoln County Foundation (LCF) chairperson Rex Krabbe made a presentation at the Foundation's request about moving money from the Oregon Community Foundation (OCF) to LCF. Ruggeri asked for input from Board members. Littlehales stated that she considers OCF more stable. Clause and Belloni agreed with Littlehales to stay with OCF. Kilbride suggested moving some funds to LCF because it is a local Foundation. He has made an income earned report on all contributions to OCF since 2001 and found that the earnings were not as healthy as he expected, partially due to the Great Recession. He offered to update the report and bring it to next meeting. Clause asked if a similar report for LCF exists. Kilbride reported that yes, it does. He will make a comparison of the returns from both entities. Ruggeri will send a copy of the OCF investment policy to all Board members. Belloni pointed out that OCF pays on total assets, LCF pays on gain, explaining the higher administrative costs for OCF. All present spoke to the security of OCF is a positive. Making a decision about moving funds was tabled until the February meeting. Littlehales asked if having monies

in two different funds would complicate matters for future Board Treasurers to which Kilbride replied, "Not much."

Strategic Plan update, attached

Smith said that the only change made was to have a one hour orientation for staff, 1-2 on January 21, 2014 and a 5:30-6:30 (all Foundation members) meeting in McEntee Room with everyone else, including selected community members. This is instead of a four hour meeting that day.

Smith explained that the February 4 and 25 meetings would be the Strategic Planning Committee (SPC) consisting of four Foundation members, a City Council member (Laura Swanson) and four community members (TBA). He asked permission to order dinner for these meetings using Foundation funds.

Littlehales moved that the Foundation pay for food for meetings, Wingett 2nd the motion, all were in favor of the motion. Smith urged Foundation members not on the SPC to serve on a Focus group. Ruth Metz, the lead consultant for this project, expressed a desire for two small focus groups (ten people each) that are from specific community groups, i.e., teens, Head Start parents, plus a large group of thirty members from the community at large. Smith will update the Foundation about Committee and focus group membership at the next meeting on February 5, 2013.

Board member vacancy

Chip Norman has resigned from the Library Board due to conflicts with his work schedule. Belloni suggested Brian Hanna as new member of the Board. Hanna's name was greeted with approval from other Board members. She agreed to talk to him. Littlehales suggested Jay Peterson, a scientist at HSMC, if Hanna is unable to accept.

Other Business

Smith asked for funds to purchase a new donor plaque for the Library. He is working with Kathryn Heater, Diamonds by the Sea, on this project. He had photos of the basic plaque whose price is within the amount budgeted. There will be an extra cost for engraving the 80 names of past donors. Smith recommends the Piano Finish as the plaque that looks best. Total cost for the completed plaque is \$1,431. He pointed out that the \$2,000 budgeted for a new fireplace screen will not be used so those funds are available to pay the additional cost of the plaque. Belloni moved that the piano finish plaque be purchased, Littlehales made the 2nd, there was no discussion and the motion was passed unanimously.

The next meeting of the Newport Public Library Foundation will be at 5:15 on February 5, 2014, at the Library.